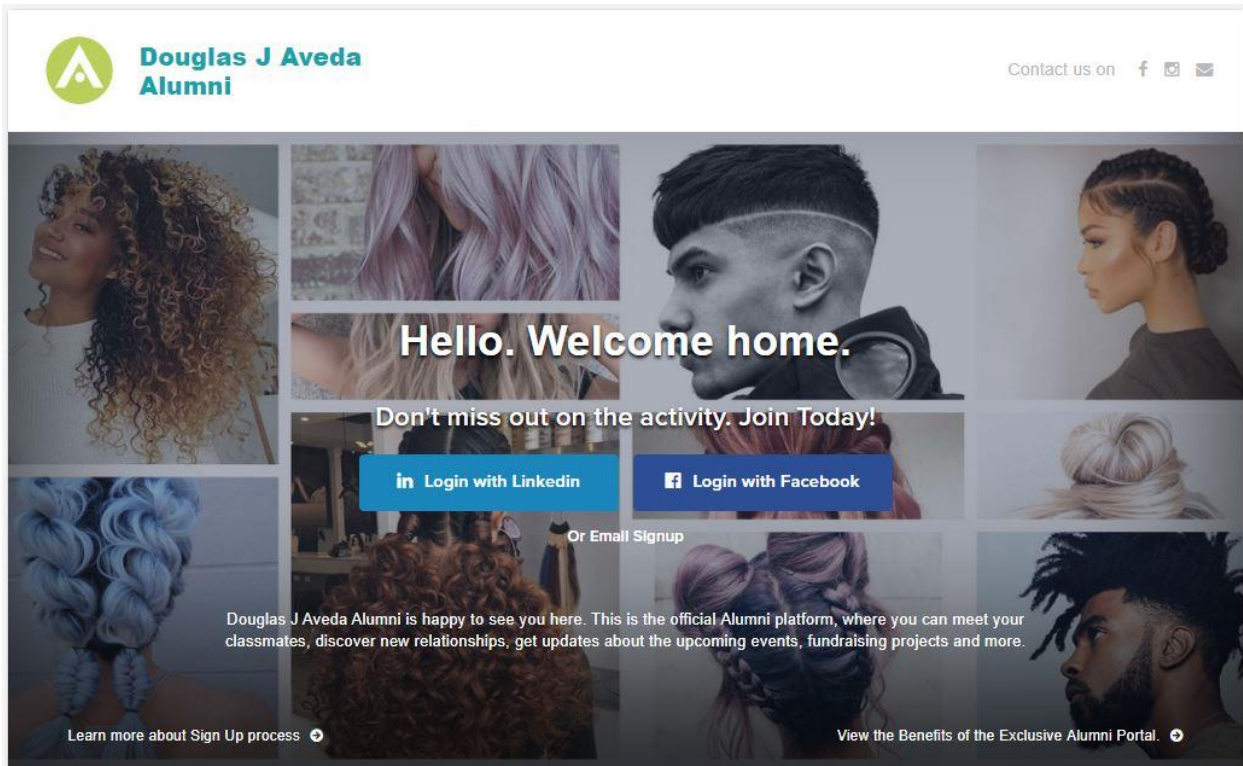


Douglas J Alumni Portal – How to Sign Up

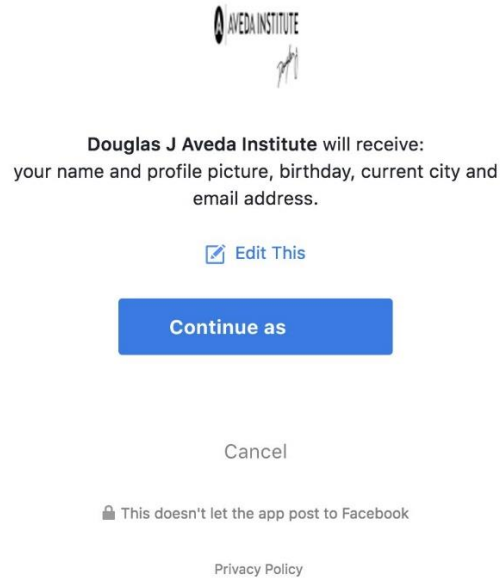
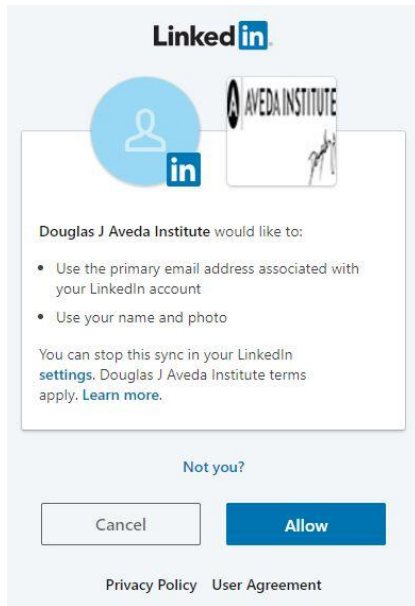


- Visit: <https://alumni.douglasj.edu/>
- Select one of three ways to sign up:
 - Login with LinkedIn
 - Login with Facebook
 - Email Signup

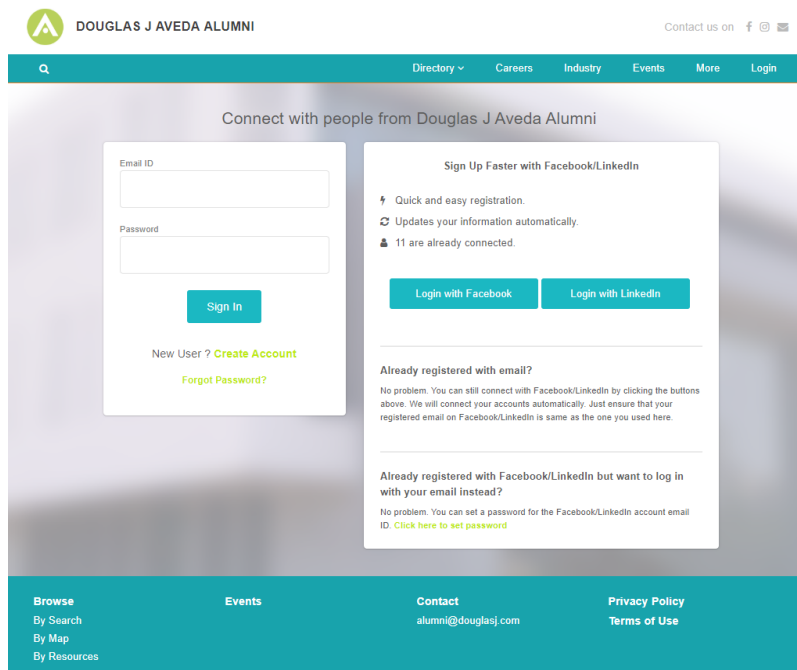
- The Douglas J Alumni Portal will never post on your LinkedIn or Facebook Pages
- Signing up with LinkedIn or Facebook is recommended as it is the easiest way to populate your information to your Alumni Profile such as profile picture, location, contact information and any job history you have listed
- You can always edit profile information and decide what is public to other alumni or private

Getting Started

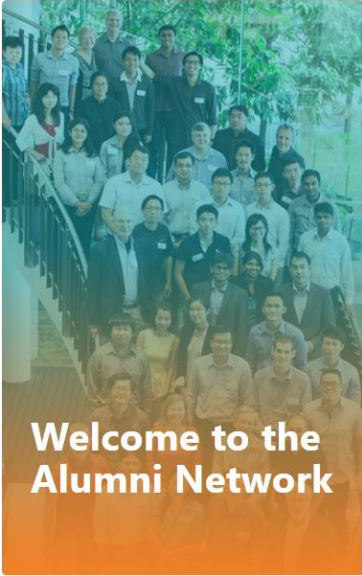
- Click the Login with LinkedIn Button or Login with Facebook Button
- Allow the Alumni Portal to access your LinkedIn or Facebook Account Information



- If you do not wish to connect to LinkedIn or Facebook click Email Signup
- Click Create Account



- Enter fields shown below
- For Affiliation:
 - If you are a soon to be graduate, select Alumni
 - If you are a Douglas J employee as well as an Alumni, select Alumni Staff



Welcome to the Alumni Network

Create Account

9+ members are already on the platform sharing benefits of the network.

* FIRST NAME

* LAST NAME

* EMAIL

Please enter value

This will be your login email ID and password, you can add communication email later.

* PASSWORD

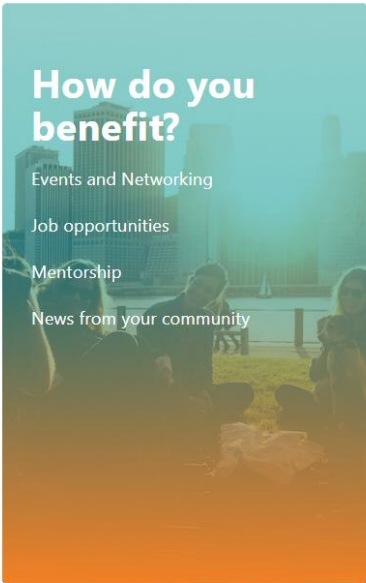
Please enter value

* AFFILIATION ⊙

By creating an account, you agree to our [Privacy Policy](#) & [Terms of Service](#).

⊙ Create Account

- Complete the next section: Basic Info
 - Note: Specialization indicates if you were an AM or PM student



How do you benefit?

Events and Networking

Job opportunities

Mentorship

News from your community

1 Basic Info
2 Preferences
3 Update

Your information helps us to deliver more value, greater personalization and relevant news.

* MOBILE ⊙:

+1 (L ▼) 415 5552671

* CITY ⊙:

Boston, MA, USA

* YEAR OF ENTRY

2014 ▼

* YEAR OF GRADUATION

2018 ▼

* LICENSE:

▼

LOCATION:

▼

SPECIALIZATION:

▼

⊙ Proceed

- Complete the next section: Preferences
 - In this section you decide how you want us to communicate with you, how you want to contribute to your fellow/future Alumni and your Campus and Program information

The screenshot shows a user profile setup form with three steps: 1. Basic Info, 2. Preferences (current step), and 3. Update. The left sidebar features a green-to-orange gradient background with the text "How can you give back?" and three options: "Enroll as a mentor", "Donate to a project", and "Be a class volunteer". The main content area includes a privacy notice: "We care for your data and privacy more than ever. Feel safe." Below this is a section titled "COMMUNICATION & GDPR" with the text "We occasionally send out updates that might be relevant to your city, class or all members of this community." and three radio button options: "I'm happy to receive updates on my email.", "I'm happy to receive mail at my address.", and "I'm happy to be informed by phone of important updates." The "OTHER PREFERENCES" section has three checkboxes: "Provide mentorship to recent graduates", "Provide demos/stylist spotlights at Institutes", and "Participate in volunteer/charitable causes". At the bottom, there are dropdown menus for "CAMPUS" and "PROGRAM", and a blue "Proceed" button.


- Complete the last section: Update
 - In this section you have the option again to connect your LinkedIn or Facebook pages or select Update Profile to continue without connecting

The screenshot shows the final step of the user profile setup form, labeled "Update". The left sidebar features a green-to-orange gradient background with the text "Thank you" and the message "Invite your fellow alumni who are missing on the network." The main content area includes a privacy notice: "Profiles with up to date information help us send you relevant information". Below this is a section titled "UPDATE YOUR PROFILE INFORMATION" with two buttons: "Update using facebook" and "Update using linkedin". A note below these buttons says "Update your profile information and maximize your networking potential!". At the bottom, there is a blue "Update Profile" button.


Email Verification

- Edit/Add Profile Information
 - If you did not connect to LinkedIn or Facebook your profile will be mostly blank for you to complete
- You will also notice a red banner at the top of the page – this is to alert you to verify your email address. **You must verify your email address to have your profile approved**

Please verify your email ID by clicking on the link sent to your email - [@gmail.com](#) [Learn More](#) [Resend Email](#)

 DOUGLAS J AVEDA ALUMNI Contact us on [f](#) [@](#) [✉](#)

Search Directory ▾ Careers Industry Events More Kaeyt ▾ [🔄](#)



Change Profile Picture

DeWitt, Michigan, United States


Title First Name Last Name Suffix Current Location

Short bio

Describe who you are

140 Characters left

Douglas J Aveda Institute Education



College
Douglas J Aveda Institute

License Location Specialization

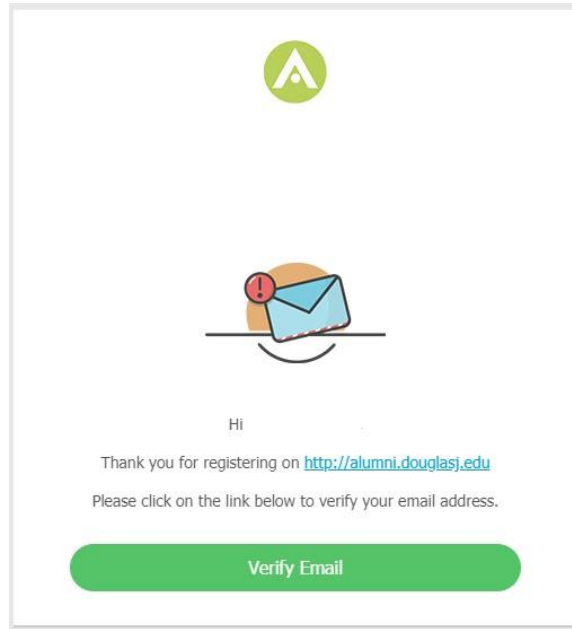
Year of Entry Year of Graduation

Select Year Select Year

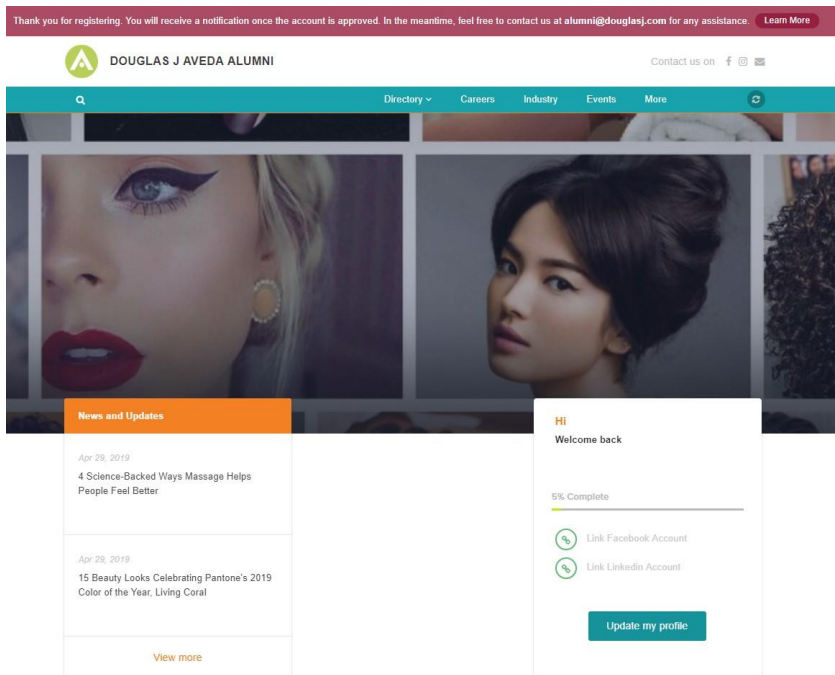
+ Add another education from Douglas J Aveda Institute

Other Education

- Check your inbox for the email you signed up with – the email also may be in your junk folder
- Click Verify Email



- Once you click Verify Email – an email will be sent to the Alumni Portal Admin to approve your account
- You will notice the banner at the top stating your account is waiting to be approved and you will get a notice once approval has happened
 - Some areas and information on the portal will be blocked until you are verified
- Now explore and make yourself familiar with the portals features:



- News & Updates
- Social Media Feed
- Photo Gallery
- Alumni Needs
- Job Board
- Directory of other Alumni
- Career Information
- Industry Links
- Industry Events
- More – Douglas J info for Alumni